

# **S.A. COLLEGE OF ARTS & SCIENCE**

**ACCREDITATION / RANKING / AFFILIATION / AICTE**

**COMMITTEE MEETING (2025-26) # 09**

**Date: 02-03-2026**

**Time: 02:30 p.m.**

**Venue: Digital Library**

## **Agenda:**

1. Open Items of the Previous Meeting (Best Practices Event, RPM, CPA-III, Research Centre)
2. NIRF
3. Book Requirements - AY2026-27
4. Awareness on NBA Accreditation
5. NAAC Update
6. Any other points to discuss

## **MINUTES OF THE MEETING**

The following matters were discussed and decisions were taken in the meeting:

### **Previous Meeting Open Items:**

| <b>S. No.</b> | <b>Description</b>          | <b>Summary / Status</b>                                    | <b>Status</b> |
|---------------|-----------------------------|------------------------------------------------------------|---------------|
| <b>1.</b>     | Best Practices Event        | Dr. Ambika and Dr. Anuja are working on it.                | <b>Open</b>   |
| <b>2.</b>     | Robust Process Mechanism    | Importance reiterated; no new initiatives implemented yet. | <b>Open</b>   |
| <b>3.</b>     | CPA – III for Final Year AI | Informed to Affiliation section, University of Madras      | <b>Open</b>   |
| <b>4.</b>     | Research Centre             | Application received. Working on it.                       | <b>Open</b>   |

### **NIRF:**

- The NIRF data related to the student database, placements, and higher studies has been updated with incorrect inputs and contains several blank entries, as follows:
  - **Caste details have been left blank for around 10% of the total student population.**

- **Annual income has been incorrectly updated in some cases — entered as monthly income, left blank, or mentioned as “up to 3 lakhs” instead of a proper annual numeric value.**
- **Very few placement and higher studies details have been entered by the respective departments.**
- If we want our institution to enter the ranking slab, we must ensure that accurate and complete data is entered.
- The ERP team must monitor the database entries and ensure that the data is flawless.
- The last date extended upto 09.03.2026
- After submission, a department-wise analysis must be prepared by the Heads along with the committee members.

### **Book Requirements 2026-27:**

- Book requirements for the academic year 2026–27 must be submitted for all existing programmes as well as for the new programmes to be introduced, viz., B.Sc. Data Science and M.Sc. Computer Science.

### **Awareness on NBA Accreditation**

- SPOC insisted that the team register for the free course titled “**NBA Accreditation in Management Education: A Complete Guide,**” offered by Dr. Umashanker Sahu and Dr. P. Jakulin Divya Mary from the National Institute of Technical Teachers Training & Research (NITTTR), Chennai, through the SWAYAM initiative.
- The course is an 8-week module.

### **NAAC Update:**

- The consultant visited our campus for a second round of discussions and provided the formats to be followed.
- The NAAC Champions are currently working on it.

### **Any other points to discuss**

- Nil

### **Convened & Recorded by:**

Dr. S. Ganapathy, Head, Department of Corporate Secretaryship