

S.A. COLLEGE OF ARTS & SCIENCE

ACCREDITATION / RANKING / AFFILIATION / AICTE

COMMITTEE MEETING (2025-26) # 04

Date: 26-09-2025

Time: 02:30 p.m.

Venue: Digital Library

Agenda:

1. Open Items
2. NIRF Analysis
3. UGC 2(f) Compliance
4. Research Centre
5. University Affiliation & Approval
6. Status of New NAAC Guidelines
7. Any other points to discuss

MINUTES OF THE MEETING

The following matters were discussed and decisions were taken in the meeting:

Previous Meeting Open Items:

S. No.	Description	Summary / Status	Status
1.	Best Practices Event	Event prep (Brochure, Guidelines) done by Dr. Anuja V & Dr. Ambika; SPOC approval is pending.	Open
2.	Robust Process Mechanism	Importance reiterated; no new initiatives implemented yet.	Open
3.	Quality Shots	Members requested to provide inputs to enhance documentation for NAAC.	Open
4.	CPA	Awaiting communication from UNOM for third year AI	Open
5.	CPA	Awaiting communication from UNOM for MBA (2 nd Section)	Closed
6.	2(f)	SPOCs are working on the UGC requirements	Open
7.	Research Centre	Eligibility & Other Conditions to Check & Update with University of Madras	Open

NIRF Analysis:

- As discussed with the Correspondent, a detailed department-wise NIRF analysis will be carried out.
- Department Heads are requested to calculate the parameter-wise scores with a realistic action plan and progress indicators.
- The review meetings will take place twice a month with the Principal.

2(f):

- Open items in 2(f) were shared with the HoDs during the meeting.
- Most of these details are to be updated on the College website to ensure transparency of information.

University Affiliation:

- CPA-II has been completed.
- CPA-III is pending for B.Sc. CS with AI. Once the portal opens, the required details will be updated immediately.

Status of New NAAC Guidelines:

- Activities, Students, and Faculty templates (with supporting documents) from AY 2021-22 onwards have been prepared.
- These were shared with experts, and the feedback has been positive, highlighting progress for a growing institution.
- To further enhance NAAC documentation, a Champions' Meet was conducted to work on Qualitative Data. The team is actively progressing on this front.

Convened & Recorded by:

Dr. S. Ganapathy, Head, Department of Corporate Secretaryship

